Honor, Integrity, Cooperation & Professionalism

# MEMORANDUM

Date: December 7, 2018

To: Board Directors

Attn: Mike Del Puppo

President

From: Fire District Staff

Subject: Audit Report for FY 17/18

# **BOARD OF DIRECTOR'S BRIEFING PAPER**

## ISSUE:

Staff is asking the Board of Directors to review and approve the annual Auditor's Report for Fiscal Year 2017/2018 prepared by the district's auditor, Joe Mastro of Cuttone & Mastro.

## **BACKGROUND:**

Each year the district's auditor prepares the annual Auditor's Report based on testing and review of the District's financial statements as prepared by staff.

### **DISCUSSION:**

The Auditor's Report for fiscal year ending June 30, 2018 includes a report from management regarding the condition of the district's financial health. The Management's Discussion and Analysis is prepared by staff and provided to the reader for a quick synopsis of the results of the audit. The financial statements, covering FY 17/18 and FY 16/17, immediately follow the Management's Discussion and Analysis.

### **ALTERNATIVES:**

There are no recommended alternatives.

	CONSIDER DESCRIPTION (Consider potential consequences related to each of the following areas of concern for proposed alternatives):
$\boxtimes$	Fiscal – N/A
$\boxtimes$	Operational – N/A
$\boxtimes$	Legal – N/A
$\boxtimes$	Labor - NA
$\boxtimes$	Sociopolitical - NA
$\boxtimes$	Policy - NA
$\boxtimes$	Health and safety - NA
$\boxtimes$	Environmental - NA
$\boxtimes$	Interagency - NA
RECOMMENDATION:	
It is recommended by Staff that the District Board of Director's approves the Audit Report as presented. It is also recommended that any Board Member makes a motion to approve the Audit Report for Fiscal Year 2017/2018.	
APPROVED:  Josh I. Chrisman, Assistant Chief  Date	
Jacob III Still St	