

## **FRESNO COUNTY FIRE PROTECTION DISTRICT**

Board of Directors – Regular Meeting

August 22, 2018 – 6:00 p.m.

Sanger Headquarters

210 S. Academy Avenue

Sanger, California

### **MINUTES**

MEMBERS PRESENT: Del Puppo, Guice, Del Testa, Richter, Chavez  
MEMBERS ABSENT: Arabian, Julian  
CAL FIRE: Johnson, Chrisman, Wittwer, Christopherson, McDougald,  
Bowman  
LEGAL COUNSEL: Ross, Schwartz  
GUESTS: Steve Horton

#### **ROLL CALL**

President Del Puppo requested a roll call from the Clerk of the Board. There were five (5) members present and (2) members Julian and Arabian were absent.

#### **PLEDGE OF ALLEGIANCE**

President Del Puppo called the meeting to order at 6:00 pm and Director Del Testa opened with the Pledge of Allegiance.

#### **INTRODUCTIONS/PRESENTATIONS**

Chief Johnson announced he had Water Tender 90 to present to the Board. The Board took a few minutes to go outside and view the new Water Tender 90 that was purchased through the Community Development Block Grant (CDBG).

#### **CHANGES/CONFIRMATION OF AGENDA**

None

#### **Agenda Item 1 - PUBLIC COMMENTARY**

None.

#### **CONSENT AGENDA (Items 2-8)**

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR DEL PUPPO CARRIED BY UNANIMOUS VOTE, TO APPROVE CONSENT AGENDA ITEMS NUMBERS 2 THROUGH 8.

No Public Comment.

## **OLD BUSINESS**

### **Agenda Item 9 – Capital Facilities Projects**

DC Chrisman gave a recap of station projects. Paint work at Station 71 has been completed and they are currently working on the design for the monument at the station. The roofing project at Station 75 was recently completed, it was replaced with a metal roofing and enclosed the eaves. Siding work will need to be done due to the woodpecker damage, along with putting drainage as they are having issues with water draining. The water not draining correctly has caused damaged to the interior wall and this issue will be addressed on they work on the exterior. DC Bump sent out pictures via text to the Board members of the two 1,000 gallon convault tanks the District has in its possession from CalFire. One of the tanks will contain gas for Station 82 and Shop and the other will contain diesel for Station 89. Just completed the replacement of fascia boards at Station 95 and they are getting ready to paint. Painting of the station will be done inhouse with personnel running about \$2,500 per station.

No Public Comment.

### **Agenda Item 10 – Update on Mobile Equipment Projects**

DC Chrisman gave a recap of mobile equipment projects. Water Tender 90 will be at the Shop as there are still some things that need to be done before it can go into service. Waterloo engine #77 is getting close to being refurbished, shortened the bumper doing additional work, will be going to Wonder Valley. Brush 77 will get moved to Apparatus Bay for storage, so it will be there for when it is needed and will get staffed. The first Brush engine refurbished moving forward, currently doing body work. The two chassis for facility maintenance was finally received and moving forward to getting them outfitted.

No Public Comment.

### **Agenda Item 11 – Fresno County MOU**

Chief Johnson spoke about the Agenda item coinciding with the Budget. Staff is looking for direction from the Board and explaining where they are going with this. Fresno County signed the MOU with the Fire District to extend services to outside Fire District in unprotective areas. The extension of service is included in the final budget. The District has received payment from Fresno County, the final item left was to obtain LAFCO approval. Chief Johnson had just received from LAFCO, a Resolution approving the Fire District the ability to provide fire services outside their geographical boundaries. Staffing another engine in the foothills, makes sense as population resides in the northeastern quadrant of the County. Staff recommends, the District staff engine 73 during the summertime with its own dedicated staff and Amador during the winter. In the Budget, they have

allocated \$50,000 that the Volunteer companies would be able to utilize as a credit for services. Staff recommends a vote to staff 73 and the District will do further planning to enable them to staff a water tender and support in the unprotective areas.

UPON MOTION BY DIRECTOR CHAVEZ, SECOND BY DIRECTOR DEL TESTA AND CARRIED BY UNANIMOUS VOTE, TO APPROVE THE FRESNO COUNTY FIRE PROTECTION DISTRICT-COUNTY OF FRESNO MEMORANDUM OF UNDERSTANDING

No Public Comment

**Agenda Item 12 – Modification to CFD, Resolution No. 2018-02**

DC Chrisman discussed that this is a second hearing for the Resolution to modify the CFD. The first reading was presented at last month’s Board meeting. This is the second and final reading before going into effect. Part of the reason the meeting was moved by a week was to meet the time frames required by statute. Attorney David Schwarz announced this will confirm the Resolution of Intent that was at issue at the July meeting. No changes were made to the Resolution, which is why the item is listed as Old Business. Another vote needs to take place to confirm and ratify the Resolution.

AYES	5	Del Puppo, Guice, Del Testa, Chavez, Richter
NOES	0	
ABSENT	2	Arabian, Julian
ABSTAIN	0	

UPON MOTION BY DIRECTOR DEL PUPPO SECOND BY DIRECTOR CHAVEZ AND CARRIED, TO ACCEPT MODIFICATION TO CFD, RESOLUTION NO. 2018-02

No Public Comment

**NEW BUSINESS**

**Agenda Item 13 – Final Budget**

DC Chrisman opened with the Budget Committee meeting last week to finalize and focus on some of the changes. The changes were related to the MOU, that has now been passed, agreed upon and will be implemented being reflected in the Budget. Page 1 was a comparison with in what was in June’s Preliminary Budget. It was projected at the end of the fiscal year the balance would be \$160,336 and is now \$252,047. There was a significant change in Assistance by Hire which now reflects \$850,000 compared to prior years where it was only \$150,000. Under Miscellaneous revenue it shows Fresno County extension of

services for \$787, 360, it reflects two payments as the first payment was delayed and not received as anticipated last fiscal year. Since the preliminary budget the benefit rates were revised, now seeing a 3% reduction which amounts to approximately \$300,000 in savings. Changes to personal services include the addition of a Heavy Fire Equipment Operator, which will allow dozer coverage to seven days a week. Salary savings for one Office Technician, the state is now covering the cost of Geri's position. New line items have been added to easily track costs, which include 7071-04 janitorial service for the training center and 7295-03 professional technical for Matt Tarr the consultant that reviews all the plans and inspection review. Overall the Budget shows a projected gross fund balance forward for June 30, 2019 at \$535,499 in the black.

UPON MOTION BY DIRECTOR DEL PUPPO, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO APPROVE THE FINAL BUDGET

No Public Comment.

**Agenda Item 14 – CDBG Application Resolution No. 2018-04**

DC Chief was just informed a couple of weeks ago that the District was not selected as top priority. The District was so low in priority that the County would probably run out of money before they would get to us. They did encourage us to reapply for the same project as the data would not change and the project meets the criteria. The Resolution is before the Board to approve and direct staff to submit the application. DC Chrisman anticipates submitting the application by this Friday or early next week. This Resolution will be for Water Tender 93. Staff recommends the Board approve the Resolution by voting in favor of it.

AYES	5	Del Puppo, Guice, Del Testa, Chavez, Richter
NOES	0	
ABSENT	2	Arabian, Julian
ABSTAIN	0	

UPON MOTION BY DIRECTOR DEL PUPPO, SECOND BY DIRECTOR DEL TESTA AND CARRIED BY UNANIMOUS VOTE, TO APPROVE THE CDBG APPLICATION RESOLUTION NO. 2018-04

No Public Comment

**Agenda Item 15 – Auditor Engagement Letter**

DC Chrisman presented the engagement letter to continue working with Joe Mastro. Staff recommends that in addition to approving, language has been added in the briefing paper to include authorizing Staff to not have to present to the Board on an annual basis to approve as by the time the District receives the

letter and the next Board meeting to present it causes delays in the audit. Staff recommends the Board approve the engagement letter and authorize staff to sign engagement letter without having to present and wait for Board approval.

UPON MOTION BY DIRECTOR DEL PUPPO, SECOND BY DIRECTOR DEL TESTA AND CARRIED, TO APPROVE THE AUDITOR ENGAGEMENT LETTER AND AUTHORIZES STAFF TO SIGN FUTURE ENGAGEMENT LETTERS

No Public Comment

**Agenda Item 15 – Board Member Agenda Requests/Reports**

None

**Agenda Item 16 – Staff Reports**

1. DC McDougald mentioned SB1205 has gone through the Senate for a second reading and is anticipated that it will pass. SB1205 requires the District to report annual building inspections to the County Board of Supervisors then to Sacramento. The impact will affect the District as the work load for the current inspectors would increase.
2. BC Bowman spoke about the increase in classes the Training Center is now conducting compared to when it first opened. Tuition costs have increased as FY 16/17 it was \$65,000 and in FY 17/18 \$94,000. Rick Lum retired and Seth Brown will be replacing him as a Training Captain. Captain Brown will be introduced to the Board at the next meeting.
3. BC Wittwer said there are some events that are coming up. The Ladder Truck and engine will be at Grizzly stadium as part of the presentation of a check for the fallen Hot Shot Captain and Braden Varney families. September 11<sup>th</sup> a Ladder Truck will be at the annual Pelco event.

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVERZ AND CARRIED BY UNANIMOUS VOTE, TO MOVE INTO CLOSED SESSION.

**Agenda Item 17.A. – Closed Session Conference with Legal Counsel - Anticipated Litigation Significant exposure to litigation pursuant to Government code section 54956.9(d)(2): (2 matters)**

Written Report to be prepared consistent with Government Code section 54957.1.

**Agenda Item 17.B. – Closed Session Conference with Legal Counsel - Existing Litigation pursuant to Government code section 54956.9(d)(1): (2 matters)**

Written Report to be prepared.

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO MOVE INTO OPEN SESSION.

**Agenda Item 18. – Report Upon Return from Closed Session**

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR DEL PUPPO AND CARRIED BY UNANIMOUS VOTE, TO ADJOURN THE MEETING.

**ADJOURNMENT** – The meeting was adjourned at 7:50 p.m.

The next Regular Board meeting will be held on September 19, 2018.