



FRESNO COUNTY FIRE

PROTECTION DISTRICT

Honor, Integrity, Cooperation & Professionalism

MEMORANDUM

Date: 05/13/2020

To: Board Directors

Attn: Mike Del Puppo
President

From: Fire District Staff

Subject: 2020 Protection/Planning Fee Schedule revision

BOARD OF DIRECTOR'S BRIEFING PAPER

ISSUE:

Staff requests that the Board make a motion and approve Resolution 2020-03 to revise the currently adopted Protection and Planning Fee Schedule. This will replace any previous fee schedule.

BACKGROUND:

A revision is needed to the currently adopted Protection and Planning Fee Schedule to address increases in District wages and expenses, since previous fee revisions. Fresno County Fire Protection District adopted Ordinance 2017-01, the current Protection and Planning Fee Schedule in 2017 and no revisions have been made since.

DISCUSSION:

A standardized method for calculating fees charged for Protection and Planning services within the District was designed and approved in Ordinance 2017-01. This method analyzed employee costs; equipment costs; travel times and time needed to complete requested services. This analysis led to a Time Motion Study being developed to determine a billable hourly rate for services rendered.

As part of this analysis, staff analyzed time spent completing Protection and Planning service requests. A specific time allocation was made to routine Protection and Planning service requests that accounted for, as appropriate; plan review; travel time, on-site inspections and an administrative fee. Our time analysis combined with the revised service descriptions and the time motion study, resulted in the revised Protection and Planning Fee Schedule (Resolution 2020-03; Attachment A).

ALTERNATIVES:

The only alternative to the proposed Protection and Planning Fee Schedule revision is to delay the implementation of revised fees. A delay in revising the fee schedule will result in ambiguity for project proponents relating to application of the current fee schedule. A delay would also result in the District not accurately charging for services rendered to project proponents.

IMPACTS:

- ✓ Fiscal – The revised fee schedule does not create any new cost to the District. The revised fee schedule should allow for the District to better account for and recoup actual expenses for services provided to project proponents.
- ✓ Operational – No known impact
- ✓ Legal – No known impact
- ✓ Labor – No known impact
- ✓ Sociopolitical – No known impact
- ✓ Policy – No known impact
- ✓ Health and safety – No known impact
- ✓ Environmental – No known impact
- ✓ Interagency – No known impact

RECOMMENDATION:

Staff recommends that the Board of Directors approve the revised Protection and Planning Fee Schedule. That any Board of Director makes a motion to approve and pass the revised Protection and Planning Fee Schedule, District Resolution 2020-03.

APPROVED:


James E. McDougald, Division Chief


Date



FRESNO COUNTY FIRE

PROTECTION DISTRICT

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www.fresnocountyfire.org

RESOLUTION No. 2020-03

BEFORE THE BOARD OF DIRECTORS OF THE FRESNO COUNTY FIRE PROTECTION DISTRICT, WITHIN THE COUNTY OF FRESNO, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION NO. 2020-03, APPROVING THE MODIFIED FRESNO COUNTY FIRE PROTECTION DISTRICT PROTECTION AND PLANNING FEE SCHEDULE;

WHEREAS, On May 17, 2017, the Fresno County Fire Protection District adopted Ordinance 2017-01, establishing a schedule of fees to recover the reasonable and direct costs of providing services to the general public; and,

WHEREAS, the costs of providing fire protection and life safety services continues to increase; and,

WHEREAS, Ordinance 2017-01 allows for the fee schedule to be modified by resolution; and,

NOW THEREFORE BE IT RESOLVED THAT, the Board of Directors of the Fresno County Fire Protection District does hereby approve the modified, 2020 Protection and Planning Fee Schedule.

The foregoing resolution was PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors of the Fresno County Fire Protection District, held on the 20th day of May 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Michael Del Puppo, President
Fresno County Fire Protection District

Certification of Resolution

ATTEST:

I, Deshaunda Hermosillo, Clerk of the Fresno County Fire Protection District of California does hereby certify that this is a true and correct copy of the original Resolution #2020-03.

Witness my hand of the Fresno County Fire Protection District, on this 20th day of May 2020.

Clerk of the Board
Fresno County Fire Protection District



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PROTECTION DISTRICT

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7/1/2020 - 6/31/2021 PROTECTION AND PLANNING FEE SCHEDULE

<u>Activity</u>	<u>Fee</u>
Site Plan Review	No Charge
> Includes up to one (1) hour of time, at our office.	
Pre-Plan Submittal Site Inspection	
On site consultation	\$ 189.25
Plan Review, non-sprinkler, no alarm (includes)	\$ 312.99
> One (1) Plan review, two (2) back checks	
> One (1) On-site acceptance test/final inspection.	
> \$10.00 Archiving Fee	
<i>Not to be used for alarm/sprinkler/suppression systems</i>	
Plan Check Resubmittal	\$ 99.07
Fire Alarm System – New Construction	\$ 594.57
> One (1) Plan review, one	
> One (1) Rough inspection, functional test, battery start	
One (1) Battery ring-out/final inspection.	
> \$10.00 Archiving Fee	
<i>Each additional device: \$7.00</i>	
<i>This fee is for the alarm panel and the first 10 initiation/detection devices</i>	
Underground System and Water Storage Tank (New Construction)	\$ 668.55
> One (1) Plan review	
> One (1) Inspection of the trench/thrust block and laid pipe	
> Hydro test/flush completed w/trench	
> Final Inspection	
> \$10.00 Archiving Fee	
Tentative Improvement Fire Alarm	\$215.80
> One (1) Plan review	
> One (1) Inspection/final	
> \$10.00 Archiving Fee	

Activity

Fee

Overhead fire sprinkler system fees are calculated on a per riser basis.

Overhead Fire Sprinkler System – Tenant Improvement	\$ 652.08
➤ One (1) Plan review	
➤ One (1) Weld inspection, pre-pipe	
➤ One (1) Rough inspection	
➤ Final Inspection	
➤ \$10.00 Archiving Fee	
Overhead Fire Sprinkler System – New System (20 or fewer heads)	\$ 820.81
➤ One (1) Plan review	
➤ One (1) Weld inspection, pre-pipe	
➤ One (1) Rough inspection	
➤ Hydro test/flush	
➤ Final inspection	
➤ \$10.00 Archiving Fee	
Overhead Fire Sprinkler System – New System (21 to 100 heads)	\$ 857.80
➤ One (1) Plan review	
➤ One (1) Weld inspection, pre-pipe	
➤ One (1) Rough inspection	
➤ Hydro test/flush	
➤ Final inspection	
➤ \$10.00 Archiving Fee	
Overhead Fire Sprinkler System – New System (101 to 300 heads)	\$ 894.79
➤ One (1) Plan review	
➤ One (1) Weld inspection, pre-pipe	
➤ One (1) Rough inspection	
➤ Hydro test/flush	
➤ Final inspection	
➤ \$10.00 Archiving Fee	
➤ Additional heads over 300 – New System (cost per head)	\$ 2.06
Fire Standpipes (per standpipe)	\$ 189.25
➤ One (1) on-site acceptance test/final inspection	
Fire Pump	\$ 374.15
➤ One (1) Plan review	
➤ One (1) On site acceptance test/final inspection.	
➤ \$10.00 Archiving Fee	
Residential Fire Sprinkler System	\$ 547.19
➤ One (1) Plan review	
➤ One (1) Rough inspection	
➤ Final Inspection	
➤ \$10.00 Archiving Fee	
<i>The fee is the same with or without a fire alarm system</i>	
Inert Gas, Halon, Carbon Dioxide, Foam or other Special System	\$ 394.93
➤ One (1) Plan review	
➤ One (1) Inspection/final	
➤ \$10.00 Archiving Fee	

<u>Activity</u>	<u>Fee</u>
Kitchen Hood System	\$ 394.93
<ul style="list-style-type: none"> ➤ One (1) Plan review ➤ One (1) Acceptance test/final inspection. ➤ \$10.00 Archiving Fee 	
Spray Booth	\$ 357.94
<ul style="list-style-type: none"> ➤ One (1) Plan review ➤ One (1) Acceptance test/final inspection. ➤ \$10.00 Archiving Fee 	
Above Ground or Below Ground Storage Tanks	\$ 357.94
<ul style="list-style-type: none"> ➤ One (1) Plan review ➤ One (1) Acceptance test/final inspection. ➤ \$10.00 Archiving Fee. 	
 <i>FIRE CODE ENFORCEMENT AND SAFETY INSPECTIONS</i> 	
Facilities Life Safety Inspection or other requests not on the Fee Schedule	
<ul style="list-style-type: none"> ➤ Prevention Staff (charged at an hourly rate) 	\$ 78.29
New Business, License Inspection, Life Safety	\$ 152.26
<ul style="list-style-type: none"> ➤ One (1) On-site inspection 	
Hydrant Flow Test - Minimum	\$ 189.25
<ul style="list-style-type: none"> ➤ Flow Test 	
Fireworks Storage Permit	\$ 659.48
<ul style="list-style-type: none"> ➤ One (1) Permit review ➤ One (1) Approval Inspection ➤ One (1) Compliance Inspection 	
Retail Fireworks Sale Permit	\$ 344.68
<ul style="list-style-type: none"> ➤ One (1) Permit Review ➤ One (1) Compliance Inspection ➤ One (1) Re-inspection 	
Public Fireworks Display Permit	\$ 679.14
<ul style="list-style-type: none"> ➤ One (1) Permit review ➤ One (1) Pre-Inspection ➤ One (1) Compliance Inspection ➤ One (1) Re-Inspection 	

Activity

Fee

MISCELLANEOUS FEES

Alternative Methods Evaluation and Research

\$ 99.07

- One (1) On-site inspection

Outside Consultant Service (per hour) not currently used
Per hour

\$ 0

Occupant Load Calculations - Minimum

\$ 184.94

- One (1) On-site inspection, documentation

Will Serve Letter

\$ 184.94

- One (1) Field inspection
- Research into fire station locations, response time & water system
- Written correspondence

Property Environmental History Research

\$ 78.29

- Due diligence records search

Service Fee for Archived Plans Retrieval

\$ 73.98

- Research and printing

Request for Paper Copies of Documents (non-victim)

\$ 5.00

- Document search

Re-inspection Fee

\$ 189.25

- Inspection

Civil Depositions Requests

\$ 275.00

Fee (gov. code sets rate)

Express Plan Review Service

Available option to expedite project plan review. Availability dependent on available staff, project complexity and inspector workload. supervisor approval required. Double standard fee

NOTES:

1. All fees or charges shall be calculated at a one hour minimum unless otherwise specified.
2. All fees for specified services shall be calculated by Fresno County Fire Protection District.
3. Whenever a requestor fails to cancel a requested inspection, at least one hour prior to the scheduled time of the inspection, a \$96 fee may be charged.
4. Work done without a permit may be charged up to three (3x) times the plan review and inspections fee.
5. When required, no permit or approval shall be issued until such facility or process is brought into compliance with applicable codes and the required fees are paid in full.
6. Any collection cost, attorney fees or fines will be billed at the actual cost of the service and in addition to those costs you will be billed an administrative fee of 18% of the total fee charge.