



FRESNO COUNTY FIRE

PROTECTION DISTRICT

PAID-CALL FIREFIGHTER POLICY & PROCEDURE HANDBOOK

POLICY NO.: 200-04

SUBJECT: AUXILIARY GROUPS

EFFECTIVE DATE: November 1, 2009

REVISION DATE: October 1, 2013

RESPONSIBILITY: Fresno County Fire Protection District
Paid-Call Firefighter

POLICY/PROCEDURE:

PURPOSE:

To establish a District auxiliary in order to create more public participation in the Fire District and to best support Community events.

POLICY:

The formation of auxiliary groups shall be within legal parameters in accordance with the rules and regulations governing the operations of the Fresno County Fire Protection District.

All activities, as determined by the legal counsel of FCFPD, resulting in a direct benefit to the Fire District, either monetary or accountable property (fire equipment, station furnishings, etc.), must be conducted with approval from the Fire Chief, or his/her designee via the established chain-of-command.

All proceeds from fundraising events shall become the property of the Fire District.

Procedure

The Fire District Auxiliary will function as a non-profit organization, composed of members who are not currently listed as active members of an established PCF company. They may, however, be spouses, retired members, or civic minded individuals interested in supporting their community through these means. The auxiliary group will be organized through the election of officers and function under the direct authority of the Fire District and the Fire Chief. Officers will include, at a minimum; a President, a Secretary and a Treasurer.

The function of an auxiliary group is typically focused on, but may not be limited to:

1. Fund raising to meet particular needs and/or desires.
2. Social events including dances, barbeques, community celebrations, fire musters
3. District functions including award dinners, work parties, special projects

Fund raising events will be identified utilizing the Fire District as the sponsor of the event. Events held in a specific community and/or for the benefit of one particular PCF Company shall be under the direction of the District Auxiliary. Fundraisers may not be held on District/Department property involving the sale of any controlled substances (alcohol, tobacco, etc.). Any funds generated by or under direction of the auxiliary will remain under control of the elected officers. To meet the general expectation of public trust, detailed records of all donations and/or funds received or expended is required. Any expenditure shall require approval of the Fire Chief.

Use of any District/Department facility requires the approval of the appropriate Battalion Chief. All activities of the Auxiliary must be compatible with those of the District/Department and be complimentary to the services provided.

POLICY RESPONSIBILITY:

Board of Directors, Fire Chief, District Administrative Officer, Division Chiefs, Battalion Chiefs, Station Captains, Paid-Call Company Officers, Paid-Call Fire Apparatus Operators, Paid-Call Firefighters.