

FRESNO COUNTY FIRE PROTECTION DISTRICT

Board of Directors – Regular Meeting

March 21 – 6:00 p.m.

Sanger Headquarters

210 S. Academy Avenue

Sanger, California

MINUTES

MEMBERS PRESENT: Del Puppo, Guice, Del Testa, Richter, Arabian, Julian,
Chavez
MEMBERS ABSENT: None
CAL FIRE: Johnson, Chrisman, Bump, Hauff, Hernandez, Bowman,
Wittwer
LEGAL COUNSEL: Ross
GUESTS:

ROLL CALL

President Del Puppo requested a roll call from the Clerk of the Board. There were seven (7) members present.

PLEDGE OF ALLEGIANCE

President Del Puppo called the meeting to order at 6:03 pm and Director Del Testa opened with the Pledge of Allegiance.

INTRODUCTIONS/PRESENTATIONS

None.

CHANGES/CONFIRMATION OF AGENDA

None.

Agenda Item 1 - PUBLIC COMMENTARY

None.

CONSENT AGENDA (Items 2-8)

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR ARABIAN CARRIED BY UNANIMOUS VOTE, TO APPROVE CONSENT AGENDA ITEMS NUMBERS 2 THROUGH 8.

No Public Comment.

OLD BUSINESS

Agenda Item 9 – Capital Facilities Projects

DC Bump gave a recap of Station projects. The parking garage is complete and has passed the fire sprinkler system inspection/test. The final occupancy inspection remains to be performed. The bathrooms at the shop are ADA compliant, but the parking stalls by the shop still need to be restriped and a handicap parking stall needs to be added. At Station 85 the small landscaping on the westside has been completed. Starting the prep for this Spring/Summer HVAC usage at the Stations. Station 93 replaced all the HVAC ducting and did the same at Station 85. At Station 89 they are doing a thorough commercial cleaning and the same for Station 95. They will clean & repair ducting on half of the Stations this year and next year it will be done on the other half. The HVAC replacement duct work was done inhouse by J.D. and Donny. For the rafter straps for Station 93, tree mortality wood was used, and the station will be re-stucco'd this summer. A 1,000 gallon fuel tank was purchased at Richie Brothers in Riverside and at the Richie Brothers in Sacramento we were able to purchase two more tanks. Station 75 needs a roof and Station 95 needs some roof work done. The Facility staff will be coming around twice a year to the stations and will be spraying weeds with the sprayer from the Training Center.

No Public Comment.

Agenda Item 10 – Update on Mobile Equipment Projects

DC Bump gave a recap of Mobile Equipment projects. Before fire season the mobile equipment for Schedule C, State Equipment and District equipment will get preventative maintenance. All the equipment that was approved from the amended Budget in January has been ordered. The Type III Tactical Water Tender has been brought back and BC Wittwer is working with Fire Station Personnel that manage the fire equipment budget and is working on getting a tool cache. DC Bump is hoping to have the engine by the next meeting to show to the Board members. The CDBG grant for the Station 90 water tender is still on track with the contractor in San Bernardino and hoping to retrieve by the second week of May. We have retrieved the old chassis and its getting a hook lift hydraulic bed installed with a vendor in Fresno. The Type III at H&L is almost complete and the Type I engine that was purchased from Waterloo is in shop being worked on. Once the Type I is completed it will be utilized as a PCF engine. Station 77 will be the recipient of the Type III tactical water tender and the brush engine will remain there or be moved to the Parking Garage where it can still be utilized by the station.

No Public Comment.

Agenda Item 11 – Update on CFD

Chief Johnson stated that it would be discussed in closed session.

No Public Comment.

NEW BUSINESS

Agenda Item 12 – Workplace Violence Program and Policies

DC Chrisman announced that Cal OSHA has created Violence Prevention & Healthcare Regulation CCR Title 83342 that would go into effect April 1, 2018. The Regulation was mostly directed to Healthcare Facilities, but we were contacted by FASIS and Bickmore Risk Control notifying the District that Fire Fighters fell under this regulation as they provide Medical Aid support on medical aid calls. Bickmore, our workers compensation provider, provided templates with information for creating the program and the requirements of the regulation. The District recently completed updating and created new policy to cover the regulation. Administrative Policy 1320 was created for Admin staff and PCF Policy 200-20 was updated to closely resemble the language that is required under the regulation. We had a PCF policy in the past but no plan on how to deal with workplace violence and how to record which is one of the requirements. Recommendation is to approve the new policy, the amended policy and the actual program for Violence in the workplace.

UPON MOTION BY DIRECTOR CHAVEZ, SECOND BY DIRECTOR DEL PUPPO AND CARRIED BY UNANIMOUS VOTE, TO APPROVE THE WORKPLACE VIOLENCE PROGRAM AND POLICIES

No Public Comment

Agenda Item 13 – VFA Grant

BC Bowman spoke about the Volunteer Fire Assistance (VFA) Grant. The grant is a 50/50 split and for the last seven years it has been used on personal protective equipment, structure gear and wildland gear. It allows the District to get 50% more than what we would be able to purchase. Tonight's action allows the District to fill out the application to start the process which is not due till mid-May. We start the process by putting an application in, then receive a letter back stating we were approved for the application and then we can move forward with our cost and at that point will be brought back to the Board to approve a Resolution to approve the cost and move forward.

UPON MOTION BY DIRECTOR DEL PUPPO, SECOND BY DIRECTOR ARABIAN AND CARRIED, TO APPROVE THE NOMINATION OF DAN GUICE FOR REPRESENTATIVE TO THE INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE TO COUNTYWIDE RDA OVERSIGHT BOARD.

No Public Comment

Agenda Item 14 – Fresno City College Master Instructional Service Agreement

BC Bowman spoke about Fresno City College having a new Dean, new Chief of their Fire Academy overseeing the curriculum. Fresno City College is currently updating their Policies and Procedures to match more in line with Title V California Code of Regulations and is bringing forward a new agreement. The only real change with the new agreement is the number of hours we can apply for the year and submit to the College that went from 80,000 hours to 100,000 hours. The new agreement is now standardized, more universal among all the agencies and across the board for all departments. Another change is the agreement will be good for three years, where in the past we had to renew annually. Title V California Code of Regulations dictates with colleges how they deliver college curriculum in a classroom environment, deals with the Instructor, the lesson plan, course outline, how to grade, how to collect those documents and to track it. The recommendation is to approve and move forward to submitting the new agreement to the college, so we can begin the process by July 1st.

UPON MOTION BY DIRECTOR JULIAN , SECOND BY DIRECTOR RICHTER AND CARRIED, TO APPROVE THE FRESNO CITY COLLEGE MASTER INSTRUCTIONAL SERVICE AGREEMENT

No Public Comment

Agenda Item 15 – Board Member Agenda Requests/Reports

1. Director Guice would like staff to look into Community Emergency Response Teams for a future agenda and the benefits if there are any.

Agenda Item 16 – Staff Reports

1. DC Bump said at the next meeting they will have more information on a formalized station sign. BC Wittwer is taking the lead and is considering economical options so if a station or name changes it could easily be changed. They are considering a LED sign on a monument with a message board.
2. Chief Johnson said that he received a letter from Local 2881 requesting the District consider a standard Cal Fire work week shift to be a 3, 4 work shift as opposed to the 2 off 2 on. The Fire District will undertake a study and assess it and then come back with findings.
3. Chief Johnson stated he had a meeting with Sam Escobar from the City of Parlier, informing him that they got a ballot measure approved and will be on the ballot.
4. Chief Johnson met with Ron Alexander the new Senior Administrative Analyst for the County, as John Hayes retired as of last Friday. They met to discuss what happens in the District.

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO MOVE INTO CLOSED SESSION.

Agenda Item 17.A. – Closed Session Conference with Legal Counsel - Anticipated Litigation Significant exposure to litigation pursuant to Government code section 54956.9(d)(2): (2 matters); and

Agenda Item 17.B. – Closed Session Consideration of Personnel Matter pursuant to Government Code Section 54957 (1 matter).

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO MOVE INTO OPEN SESSION.

Agenda Item 18. – Report Upon Return From Closed Session

With respect to Agenda Item No. 17.A. there was reportable action. The Board directed Staff to forward to the appropriate County Officials proposed changes to the District Community Facilities District (“CFD”) Ordinance which would be implemented in exchange for the approval of a proposed agreement between the County and the District where the District would provide fire services to designated County unincorporated territory in exchange for defined amounts of monetary compensation.

With respect to the second matter under 17.A. there was no reportable action under the common law attorney-client privilege and that provided by Government Code section 54956.9(d)(2).

With respect to Agenda Item 17.B., there was no reportable action under the provisions of Government Code section 54957.

UPON MOTION BY DIRECTOR ARABIAN, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO ADJOURN THE MEETING.

ADJOURNMENT – The meeting was adjourned at 7:38 p.m.

The next Regular Board meeting will be held on May 16, 2018.