

## District-Owned Fuel Storage Tanks

### 1103.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that all above-ground (ASTs) and underground fuel storage tanks (USTs) located on Fresno County Fire Protection District property are maintained and operated in a manner consistent with the safety of district members and the environment and in compliance with all applicable regulations and laws (40 CFR 112; 23 CCR Div. 3 Ch. 16).

### 1103.2 POLICY

It is the policy of the Fresno County Fire Protection District to adhere to local, state and federal regulations established to enhance safety and minimize the adverse impacts to the environment from district-owned fuel tank operations.

### 1103.3 DESIGNATED OPERATOR

The Fire Chief shall appoint a designated operator who will be responsible for:

- (a) Maintaining any required certifications (23 CCR 2715).
- (b) Conducting monthly visual inspections of UST facilities as provided in 23 CCR 2715.
- (c) Ensuring daily inspections of fueling areas, ASTs and USTs.
- (d) Providing basic annual training in the operation and maintenance of USTs to personnel who operate or maintain the UST system (23 CCR 2715).
- (e) Ensuring records of annual training are maintained by the District.
- (f) Receiving reports of spills and notifying appropriate authorities.
- (g) Maintaining records of inspections, repairs and fuel deliveries.
- (h) Preparing and maintaining Spill Prevention Control and Countermeasure Plans if required (40 CFR 112).
- (i) Preparing and maintaining monitoring plans and response plans for USTs (23 CCR 2632).
- (j) Submitting any required documentation to regulatory agencies.

### 1103.4 INSPECTION

Fueling areas and ASTs shall be inspected daily. Visual inspections shall be conducted of the tank and containment area to check for pooling of liquids or other signs of leaks and cracks or damage to concrete. Any damage or visible liquid in the containment area shall be reported immediately to the designated operator.

Fuel dispensing areas shall be inspected to ensure that dispensing apparatus is properly maintained and the area is free of litter and debris. The inspection shall confirm that absorbent

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or other appropriate cleanup materials are available in the fueling area as well as one or more portable fire extinguishers.

In fueling areas where USTs are present, the UST monitoring panel shall be inspected. Any alarms or warnings on the panel shall be reported immediately to the designated operator.

All inspections shall be documented and any problems noted.

### **1103.5 SPILL CLEANUP**

Any spill of fuel or other vehicle fluids in the fueling areas shall be absorbed, picked up and properly containerized to prevent the risk of fire or release to the environment. If a spill cannot be absorbed using the materials available on-site or if the spill has migrated off district property, the designated operator shall be notified immediately.

### **1103.6 RECORD-KEEPING**

- (a) District sites with USTs shall maintain the following records:
  - 1. Copies of any operating permits and Certified Unified Program Agency (CUPA) required forms, such as the Facility Information Form and Tank Information Form
  - 2. Copies of any monitoring plan and response plan for the facility USTs (23 CCR 2712)
  - 3. Evidence of financial responsibility if required under 40 CFR 280, Subpart H
  - 4. Copies of all monitoring system certificates, spill bucket tests, secondary containment tests and any other tests performed on the UST system
  - 5. Identification of the designated operator for the facility (23 CCR 2715)
- (b) District sites where the cumulative capacity of the ASTs exceeds 1,320 gallons shall maintain a copy of the Spill Prevention Control and Countermeasure Plan for the facility.