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## **Teachers Classroom Fire and Life Safety Inspection Checklist**

## Fire

Fire Extinguishers		
•	Fire extinguishers (if present) shall be immediately available for usage and plainly visible near the exit door of classroom.  Complete  Pending	
•	Fire extinguishers shall be mounted to the wall so that the top is no more than 5 feet from the floor, and the bottom is at least 4 inches from the floor.  Complete  Pending	
•	Fire extinguishers shall be professionally serviced and tagged annually, or immediately after use.  Complete  Pending	
•	Monthly visual inspections of each extinguisher shall be completed by staff.  Complete  Pending	
Fire Alarm Pull Station		
•	A fire alarm pull station shall have nothing hanging or covering it and shall not be obstructed from view at any time.  Complete  Pending	
•	The Fire Alarm Panel should not show "trouble" or "ground fault."  Complete  Pending	
•	Fire Alarm Panel batteries shall be professionally serviced annually.  Complete  Pending	

## **Electrical**

•	There shall be no missing or broken electrical cover plates.  Complete  Pending	
•	Breaker boxes and electrical panels (if present) shall maintain a 36 inch clearance in front of the panel.  Complete  Pending	
•	Breaker boxes and electrical panels shall not be concealed at any time.  Complete  Pending	
•	Electrical cords shall not be a trip hazard. Cords that are over walking areas must have an approved protective transition and must not be placed under a rug.  Complete  Pending	
•	Extension cords shall not be used as a substitute for permanent wiring and have a 90 day max usage period. Extension cords shall only be used with low voltage equipment. Complete $\  \  $ Pending $\  \  $	
•	Electrical surge protectors shall be directly connected to a permanently installed receptacle and shall not be plugged into each other. Complete $\ \square$ Pending $\ \square$	
Decorative Materials		
•	Doors shall not be concealed by curtains, drapes, decorations or similar materials. Complete $\ \square$ Pending $\ \square$	
•	Decorative materials shall not completely obscure windows.  Complete  Pending	
•	3D decorations on walls shall be made from flame-retardant materials. Complete $\ \square$ Pending $\ \square$	
•	Artwork and teaching materials shall be limited on walls of classrooms to not more than 50% of the specific wall area to which they area attached. Complete $\ \square$ Pending $\ \square$	
•	Combustible decorative materials suspended from ceilings shall not exceed 10 percent of the specific ceiling area to which they are attached.  Complete  Pending	