

Permits

401.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance for issuing permits that are required by the California Fire Code and local ordinances.

401.2 POLICY

In order to provide for the safety of the community, it is the policy of the Fresno County Fire Protection District that permit requirements are appropriately observed and enforced (Fire Code § 105).

401.3 PERMIT PROCESS

A list of permits requiring approval should be available to the public and upon request. The District shall provide adequate guidance to assist the public in obtaining approval for a particular permit.

A review of the plans shall be conducted prior to permit issuance.

A permit does not constitute authority to violate, cancel or set aside any of the provisions of the California Fire Code or other applicable regulations (Fire Code § 105.3; Fire Code § 105.3.6; Fire Code § 105.3.8).

401.3.1 PERMIT APPLICATIONS

Applications for permits should be submitted to the Fire Marshal or the authorized designee and should include adequate documentation of the intent to comply, including, but not limited to (Fire Code § 105.2):

- A site plan showing the location of storage, use, handling or processes associated with the permit.
- The floor plan approved by the Fresno County Fire Protection District depicting the storage of hazardous materials and the use of equipment or processes, including proof of compliance with all applicable codes and standards.
- A current Hazardous Materials Emergency Plan, if applicable.
- A chemical classification inventory, if applicable.

401.3.2 PERMIT FEES

Permit fees should be collected at the time of application. The fees are established by the District governing body and are applicable to each permit application.

401.3.3 PERMIT ISSUANCE

A permit expires one year from the date of issuance. A permit may be extended upon showing good cause if the permittee applies for an extension in writing before the expiration of the permit. A permit is not transferable. Any change in ownership, operation, occupancy or use shall require a new permit.

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Construction permits shall automatically become invalid unless the work authorized by such permit is commenced within 360 days after its issuance.

All permits shall bear the signature of the Fire Chief or the authorized designee and contain a general description of the operation or occupancy and its location (Fire Code § 105.3.7).

401.4 SITE REQUIREMENTS

Permits should be posted in a visible location at the permitted premises or in a location approved by the Fire Chief or the authorized designee. Permits are subject to inspection at any time by any inspector/firefighter acting in an official capacity (Fire Code § 105.3.5).

401.5 SUSPENDED OR REVOKED PERMITS

Permits may be suspended or revoked any time it is determined that:

- The permit is being used by someone other than the person who was issued the permit.
- The permit is being used at a location other than the permitted location.
- Any condition of the permit has been violated.
- The work being performed is out of compliance with applicable code requirements.
- The permit was obtained by the use of false statements on the application.
- The issuance of the permit was an error or in violation of a regulation, code or law.