

FRESNO COUNTY FIRE PROTECTION DISTRICT

Board of Directors – Regular Meeting

May 16, 2018 – 6:00 p.m.

Sanger Headquarters

210 S. Academy Avenue

Sanger, California

MINUTES

MEMBERS PRESENT: Del Puppo, Guice, Del Testa, Richter, Arabian, Julian,
Chavez
MEMBERS ABSENT: None
CAL FIRE: Johnson, Chrisman, Bump, Hermosillo, Hernandez, Wittwer
LEGAL COUNSEL: Ross
GUESTS:

ROLL CALL

President Del Puppo requested a roll call from the Clerk of the Board. There were six (6) members present. Director Julian arrived late to the meeting.

PLEDGE OF ALLEGIANCE

President Del Puppo called the meeting to order at 6:00 pm and Director Del Testa opened with the Pledge of Allegiance.

INTRODUCTIONS/PRESENTATIONS

CHANGES/CONFIRMATION OF AGENDA

Agenda Item 1 - PUBLIC COMMENTARY

None.

CONSENT AGENDA (Items 2-8)

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR ARABIAN CARRIED BY UNANIMOUS VOTE, TO APPROVE CONSENT AGENDA ITEMS NUMBERS 2 THROUGH 8.

Director Julian arrived at 6:07 p.m.
No Public Comment.

OLD BUSINESS

Agenda Item 9 – Capital Facilities Projects

DC Bump gave a recap of Station projects. DC Bump's main focus has been on getting the fuel tanks in place and operational. As of this week they have installed 5 tanks and all them have fuel in them. The past few days they have been finishing up at Station 85. They will be working on woodpecker repairs at Station 74 & 75.

No Public Comment.

Agenda Item 10 – Update on Mobile Equipment Projects

DC Bump gave a recap of mobile equipment projects. They are finishing up training with the Water Tender 77, before they put it in service. The Water Tender will be given to the Station early so they can do some in service driving. The Type III engine is at H&L Body waiting to be painted.

No Public Comment.

NEW BUSINESS

Agenda Item 11 – Fuel Purchasing and Delivery Contract

DC Bump and DC Chrisman met with Robert V. Jensen's staff to discuss getting the best pricing possible for the District. Robert V. Jensen recommended the OPIS (Oil Price Information Service) which is independent company that establishes data with the average cost of fuel. The District will pay the OPIS average base price plus thirty cents per gallon for transportation and profit margin. DC Bump feels that the profit margin for them is so small, he would like to enter into a contract with them. Entering into a contract will alleviate the District's need to have its own fuel truck, which would ultimately not be enough of an incentive in savings for the District. At the time the District does not have a full written contract to consider. Recommendation is for the Board to consider the proposal to authorize the Chief or designee to finalize a contract, once it's received.

UPON MOTION BY DIRECTOR ARABIAN, SECOND BY DIRECTOR DEL TESTA AND CARRIED BY UNANIMOUS VOTE, TO APPROVE THE FUEL PURCHASING AND DELIVERY CONTRACT

No Public Comment.

Agenda Item 12 – Chevron Donation

Battalion Chief Wittwer referred to the Board meeting in August where it was discussed about implementing an un-manned aircraft program for use of drones. Since last August they have gone through different avenues and had gotten

approval to go through the grant process, but it was not as successful as they had hoped. The grant they were able to obtain was worth a total of \$300. Last year BC Wittwer and BC Bowman won a raffle to get the FAA permitting process taken care of for an aircraft. They have not been able to complete the process until they obtain an aircraft. BC Wittwer got in contact with a representative with Chevron and was able to get two drones donated. The drones Chevron is donating are industrial style, FLIR camera, night vision and a little bigger than what they were previously looking at. Chevron has valued each drone at \$5,000 each. Staff recommends the approval from the Board to receive the donation and have the Chief sign the acceptance and acknowledgement letter.

UPON MOTION BY DIRECTOR RICHTER, SECOND BY DIRECTOR DEL TESTA AND CARRIED BY UNANIMOUS VOTE, TO APPROVE THE CHEVRON DONATION

No Public Comment

Agenda Item 13 – D-P Engagement Letter

DC Chrisman presented the Annual D-P engagement letter that is brought before the Board for approval. The District has been utilizing him for the last three years. There are no changes to the information D-P consulting compiles. The report is for the Millerton New Town Fire Assessment, that is required by the District to conduct on an annual basis. Staff recommends the Board approve the engagement letter as is required on an annual basis for the Millerton New Town Fire Assessment.

UPON MOTION BY DIRECTOR DEL PUPPO, SECOND BY DIRECTOR CHAVEZ AND CARRIED, TO APPROVE THE D-P ENGAGEMENT LETTER.

No Public Comment

Agenda Item 14 – Policy 1505 Schedule C Employee Wage Ranges and Compensation Revision

DC Chrisman referenced the last policy revision was in October 2016, which the Board approved. Since the last approval, the District has hired a Facility Repair Coordinator and a Heavy Equipment Mechanic. The District has had some IT coordinator overruns as they have moved on to Cal Fire. The policy revision accurately reflects the positions we currently have and the 2nd part is a wage range revision with step increases for an IT Administrator position. The proposal includes a six-step wage increase that are in line with other county agencies in the Valley. The District plans to have an advertisement listing the IT Administrator position by the end of the week or early next week. Staff recommends the Board approve Policy 1505 Schedule C Employee Wage Ranges and Compensation Revision.

UPON MOTION BY DIRECTOR RICHTER , SECOND BY DIRECTOR CHAVEZ AND CARRIED, TO APPROVE POLICY 1505 SCHEDULE C EMPLOYEE WAGE RANGES AND COMPENSATION REVISION

No Public Comment

Agenda Item 15 – Policy 1500 Personnel, Revision

DC Chrisman went over the need for Policy 1500 Personnel revision. The goal of the Policy revision was to account and capture all the District positions the Board approved at previous meetings. The update in the policy was mainly to clean up and update policy. Staff recommends the approval of Policy 1500 Personnel, revision.

UPON MOTION BY DIRECTOR RICHTER , SECOND BY DIRECTOR CHAVEZ AND CARRIED, TO APPROVE POLICY 1500 PERSONNEL, REVISION

No Public Comment

Agenda Item 16 – Lexipol Policy and Procedures

DC Chrisman touched on the issues the District was experiencing with having two different policy handbooks within the District. The handbooks are not comprehensive for the needs in today's fire service environment. The District would like to utilize services Lexipol provides for fire services. A power point presentation gave an overview of what Lexipol is able to provide. DC Chrisman pointed out that the District is not always aware of policy changes until they are prompted/notified by FAIRA or FASIS or when the District has issues/problems due to lack of consistency. Lexipol provides assistance and guidance as the training is built into the program. The District hopes to implement by the new fiscal year, which is July 1st. Staff recommends the Board approve moving forward with developing a contract for services with Lexipol for policy, procedures and training. The Board upon further review opted for staff to come back for approval and then approve for the Chief to sign.

UPON MOTION BY DIRECTOR DEL PUPPO , SECOND BY DIRECTOR ARABIAN AND CARRIED, TO APPROVE STAFF TO COME BACK TO THE BOARD FOR APPROVAL AND APPROVE THE CHIEF TO SIGN CONTRACT WITH LEXIPOL

No Public Comment

Agenda Item 17 – Request from the City of Parlier for a Support Letter

The Chief spoke about receiving an email from the City Manager of Parlier, requesting a letter of support of a cannabis operation in the city that would need to be filled out by the Fire District and submitted back. The Chief explained his

reservations to support this operation as it has been 4 years since the City of Parlier has paid for Fire Protection in the District and any growth in the city of Parlier would further impact the Fire District.

UPON MOTION BY DIRECTOR DEL PUPPO , SECOND BY DIRECTOR DEL TESTA AND CARRIED, TO APPROVE BOARDS DIRECTIVE TO THE CHIEF TO RESPOND TO THE CITY MANAGER FOR PARLIER THAT THE BOARD WILL NOT SUPPORT ANY FURTHER GROWTH IN THE CITY UNTIL THE BILLS ARE PAID WITH THE FIRE DISTRICT

Public Comment

Norman Orlander presented himself as the planner for the applicant of the proposed cannabis operation. Mr. Orlander wanted to clarify a couple of things. City zoning was already approved for the project back in December and a misunderstanding on behalf of the city that the notion that the District give input on land use or zoning is incorrect. The City of Parlier has approved the operation and has nothing to do with the current ballot measure. They are moving forward with the State, which requires notification to the local fire department. The biggest hurdle is obtaining acknowledgment from the local fire department that they have been notified. Mr. Orlander expressed his disappointment in learning that Parlier was behind in their payments to the District, while this operation is expending millions of dollars in the city. His main goal was to notify the local fire department and acknowledgement it was notified. He has worked with city council and understands our point. Attorney Ross thinks there should be a response to articulate the District doesn't take positions of land use and incorporate the Chief's argument about the legal status of the settlement agreement in breach. The Board directs staff and legal counsel to prepare a response. The Chief will send the city manager an email stating the Board will not support any further growth in the city until the bills are paid with the fire district.

Agenda Item 18 – Board Member Agenda Requests/Reports

1. Director Chavez saw on Facebook that Station 93 was at the elementary school in Huron. Director Chavez included a comment stating the it was Fresno County Fire Protection District, due to it originally being posted as Cal Fire.

Agenda Item 19 – Staff Reports

1. DC Bump stated that he and DC Chrisman met with the Budget committee last Tuesday look over any changes to the Budget. DC Bump is currently working on the Budget for next fiscal year. They plan one more meeting with the committee members, before putting on the Agenda for next month.

2. BC Wittwer said he was trying to work out some kind of compromise on the 3-4 schedule with the Chief. Planning on coming up with a mutual agreement with both parties. They have also enlisted FC Cosentino to assist on putting a compromise together.

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO MOVE INTO CLOSED SESSION.

Agenda Item 20.A. – Closed Session Conference with Legal Counsel - Anticipated Litigation Significant exposure to litigation pursuant to Government code section 54956.9(d)(2): (3 matters); and

No Reportable Action/Written Report to be prepared.

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO MOVE INTO OPEN SESSION.

Agenda Item 21. – Report Upon Return From Closed Session

UPON MOTION BY DIRECTOR DEL TESTA, SECOND BY DIRECTOR CHAVEZ AND CARRIED BY UNANIMOUS VOTE, TO ADJOURN THE MEETING.

ADJOURNMENT – The meeting was adjourned at 7:53 p.m.

The next Regular Board meeting will be held on June 20, 2018.